Sugar Wharf Condominiums - West Tower
Parcel & Letter Acceptance Waiver

The undersigned resident(s), who is/are 18 years of age or older, of 55 Cooper St., Toronto ON M5E 0G1 hereby acknowledges that Sugar Wharf Condominiums, MenRes Property Management Inc., or Paragon Security, have no obligation whatsoever to accept on behalf of any resident or tenant, delivery of any letters or parcels left with them at the Concierge desk.

In consideration, building staff providing this assistance and in accepting and notifying me/us of delivery to the Concierge Desk of letters, packages and parcels addressed to my attention, I/we hereby irrevocably release Sugar Wharf Condominiums, MenRes Property Management Inc., or Paragon Security, along with their respective employees, officers, servants and agents from any and all liability and claims arising from their temporary custody and of any such written communication, parcels or other items received by them on my/our behalf, whosoever caused.

- No acceptance of items such as registered mail, keys, cash, medication, tobacco, cannabis, alcohol, weapons or ammunition, flowers, food or any other open parcels
- Due to space availability, we have to restrict the size of your parcel to a maximum of 1 foot by 1 foot and pending available space at the time of parcel delivery, we reserve the right to decline parcels over the size allotment stated above.
- The parcels delivered to concierge will be held for only 2 days due to lack of storage, then will be returned to sender unless previous arrangements have been made. We will notify you by parcel tag and or phone call/email, otherwise the parcel will be returned.
- This waiver can only be considered valid if residents/tenants have an up-to-date, completed Resident Information Form on file with the management office.

Suite #: _____ **Tower:** West

Resident Name: _____2nd Resident's Name: _____

Resident Signature: _____ 2nd Resident's Signature: _____

Owner □ Tenant □

_____ _____

Date Time